

# NOTICE TO VACATE PREMISES

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

To: The Property Manager

Tenant/s Name/ \_\_\_\_\_

Property Address: \_\_\_\_\_

I/we hereby agree that under the terms of the Residential Tenancy Agreement, I/we are to give 14 days notice to end the Tenancy Agreement or 21 days notice to end the Continuation Agreement, effective from the date received by agent in writing.

As per our Tenancy Agreement I/we hereby advise that I/we will be vacating the above property on \_\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
Day Date Month Year

I/we also give permission for the agent to erect a sign to advertise the property for lease or sale, and also give permission for the agent to show prospective tenants through the property before vacant.

I/we agree to pay the rent and water usage up to and including the vacating date and to have the property completely vacated by the vacating date. We will have the property clean and tidy for your inspection.

I/we also agree to return all keys including duplicates for the leased property to JLB Real Estate, Shop 2/105 Victoria Street, Werrington NSW 2747 by 5:00pm on the vacating date specified above.

Forwarding Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Yours faithfully,

Tenant's Signature: \_\_\_\_\_

Tenant's Signature: \_\_\_\_\_

